

37 Dates and Locations for Event Planning Made Easy Added to SeminarInformation.com

By SeminarInformation.com

Dated: Nov 14, 2007

SeminarInformation.com, the original and largest database of seminars on the Internet, has just updated thousands of dates and locations for seminars given by Fred Pryor and CareerTrack.

Fred Pryor Seminars and CareerTrack, divisions of PARK University Enterprises, Inc., create one of the most respected international providers of professional seminars. Since pioneering the one-day seminar in 1970 as Fred Pryor Seminars, their organization has built a reputation for high-quality, convenient, and practical business-skills training around the world, in every industry and sector.

Event Planning Made Easy is one of the more popular seminars listed from Fred Pryor.

Attendees get the tips, techniques, and tricks the pros use to put on flawless events. . Discover the inside track at this seminar - and come away with the confidence you need to pull everything off like a real pro, even if this is your first time planning an event.

Users of the free website, SeminarInformation.com, can search for this seminar and thousands of other seminars and conferences by date, location, title, keyword, topic or seminar sponsor. The user friendly website lists over 600 seminar sponsoring organizations and some of the seminars presented by Fred Pryor and CareerTrack seminars include:

Advanced Excel

Business Writing for Results

Creative Leadership Workshop for Managers, Supervisors, and Team Leaders

Criticism and Discipline Skills for Managers

Dealing with Difficult People

Effective Communication Skills for Managing Conflict & Confrontation

Effective Strategies for Collecting Accounts Receivable

Event Planning Made Easy

Excellent Business Writing and Goof-Proof Grammar

Excelling as a First-Time Supervisor

Facilities Management

Finance and Accounting for Non-Financial People

High-Impact Communication Skills for Women

How to Communicate with Tact and Professionalism

How to Create Professional PowerPoint Presentations

How to Deliver Exceptional Customer Service

How to Design Eye-Catching Brochures, Newsletters, Ads, and Reports

How to Excel at The Front Desk

How to Organize and Maintain Files and Records

How to Supervise People

How to Understand and Manage Sales & Use Tax

How to Use Adobe Photoshop

Management Skills for Secretaries, Administrative Assistants and Support Staff

Managing Emotions Under Pressure
Managing Multiple Priorities
Mastering Microsoft Access Basics
Mastering Microsoft Access: Advanced Practices
Mastering Microsoft Excel
Microsoft Access - A 2-Day Hands-On Workshop
Microsoft Excel - A One Day Seminar
Microsoft Project

Mistake-Free Grammar & Proofreading
Project Management
The Essentials of Human Resources and the Law
The Exceptional Manager or Supervisor
The Outstanding Receptionist

The Rules & Regulations of Workplace Safety and OSHA Compliance
The Ultimate Supervisor
The Women's Conference

Complete outlines for each of these seminars are available on the website. Once a seminar has been selected users can enroll right online, by phone or fax.

###

Seminar Information Service, Inc. has been in business since 1981. Started as a publisher, SIS has become the major supplier of seminar information on the Internet with its SeminarInformation.com website. Users are able to find a seminar from over 360,000 dates and locations given by over 600 seminar sponsoring organization.

The Personalized Recommendation service can assist in selecting just the right seminar Call 877-736-4636 to speak to one of our seminar experts.

Category	Education, Human Resources, Business
Tags	seminars, fred pryor, careertrack, event planning, seminarinformation com, MICROSOFT, women s conference
Email	Click to email author
Website	http://www.SeminarInformation.com
Phone	949-261-9104
Fax	949-261-1963
Address	20 Executive Park Ste 120
City/Town	Irvine
State/Province	California
Zip	92614
Country	United States